Students Unable to Receive Vaccines

Students who are unable to receive vaccines due to temporary or permanent reasons must provide required documentation and request consideration of an extension or a waiver no later than two weeks prior to the vaccination due date, or processing delays could cause the student to miss clinical rotations.

For INFLUENZA allergic reaction ONLY: (forms and information for the current flu season [September – March] are generally available by the end of September)

ALL STUDENTS complete the following steps:

1. Student must request the following documentation from their physician:
   - Dated/signed physician’s note on letterhead or prescription pad
   - specifically stating the vaccine(s) student is unable to receive,
   - the reason (i.e., pregnancy, documented history of allergy, etc.),
   AND
   - the specific date at which time student can receive the vaccination, or
   - physician’s recommendation that student should NOT receive the vaccination(s) because the restriction is permanent

2. Student must email the physician’s documentation to clinicalcompliance@mercycollege.edu and state that they are requesting an extension or an exemption for the vaccine(s).

3. Clinical Compliance Coordinator will review the information and ask for any necessary clarification. For exemption requests, students may also be required to complete the Student Influenza Vaccination Exemption Request and/or Waiver and Acknowledgment/Immunization Exemption Requests. Forms will be forwarded to student by the Clinical Compliance Coordinator.

4. Student emails completed form(s) to clinicalcompliance@mercycollege.edu.

5. The Clinical Compliance Coordinator will update the requirement(s) in student’s CastleBranch account and will communicate to the student approval of the exemption or the date of the approved extension.

NOTES:

- If student has not been released by his/her physician to receive the vaccination(s) by the extended due date, an updated physician’s note with a new date must be emailed to clinicalcompliance@mercycollege.edu.

- Influenza Vaccination Exemption Requests must be completed each flu season, but the doctor’s note only needs to be submitted with the first request.

Office: Compliance and Risk Management
Date: 10/17/17
Information: for all clinical students