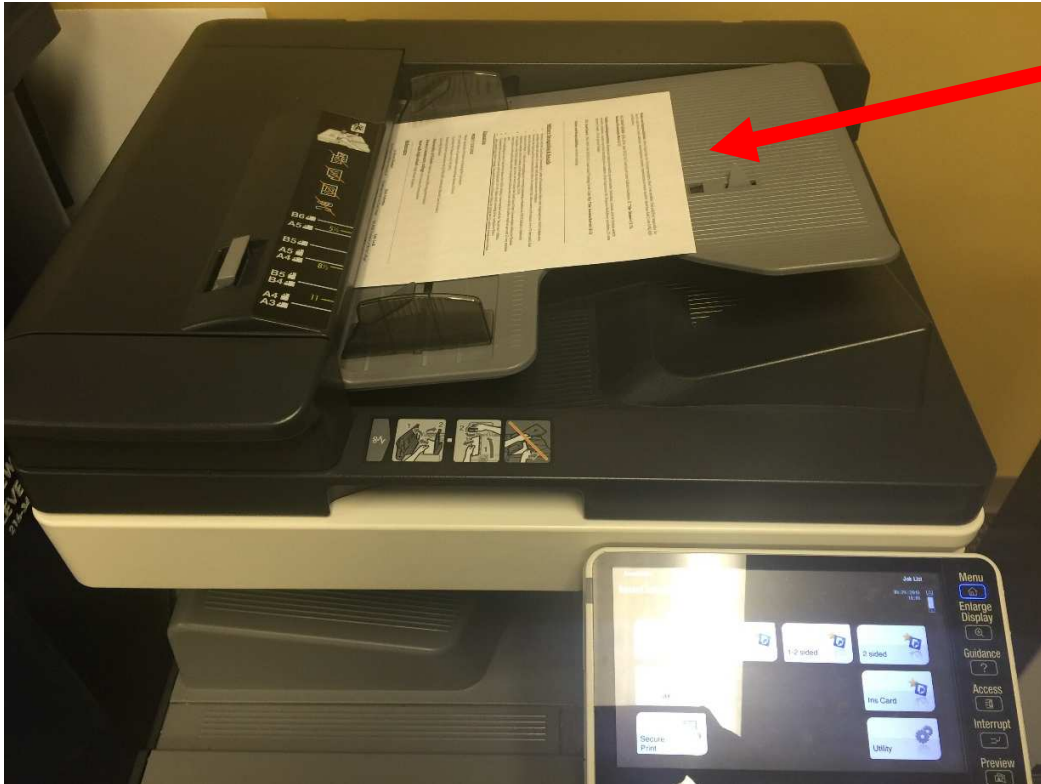
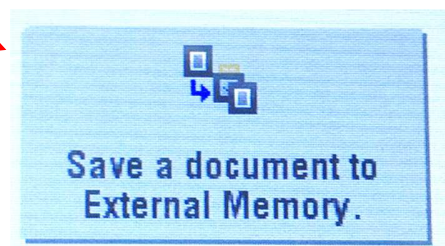
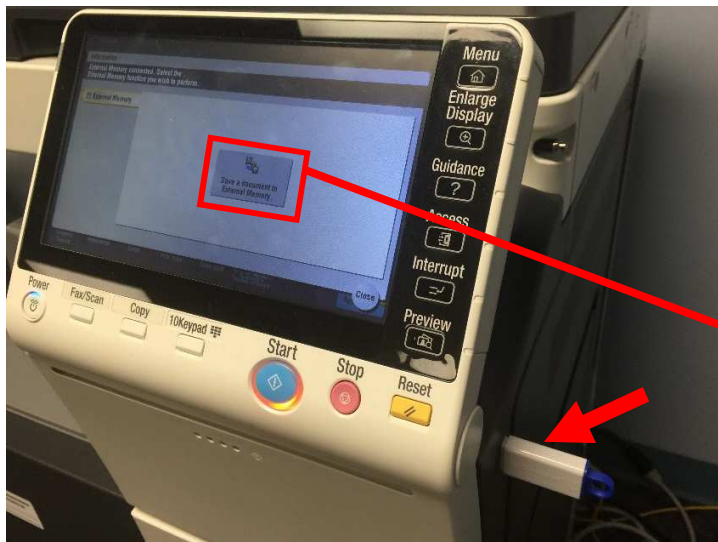



Student Instructions - Scan to USB from MFD

1 Place document on feeder.



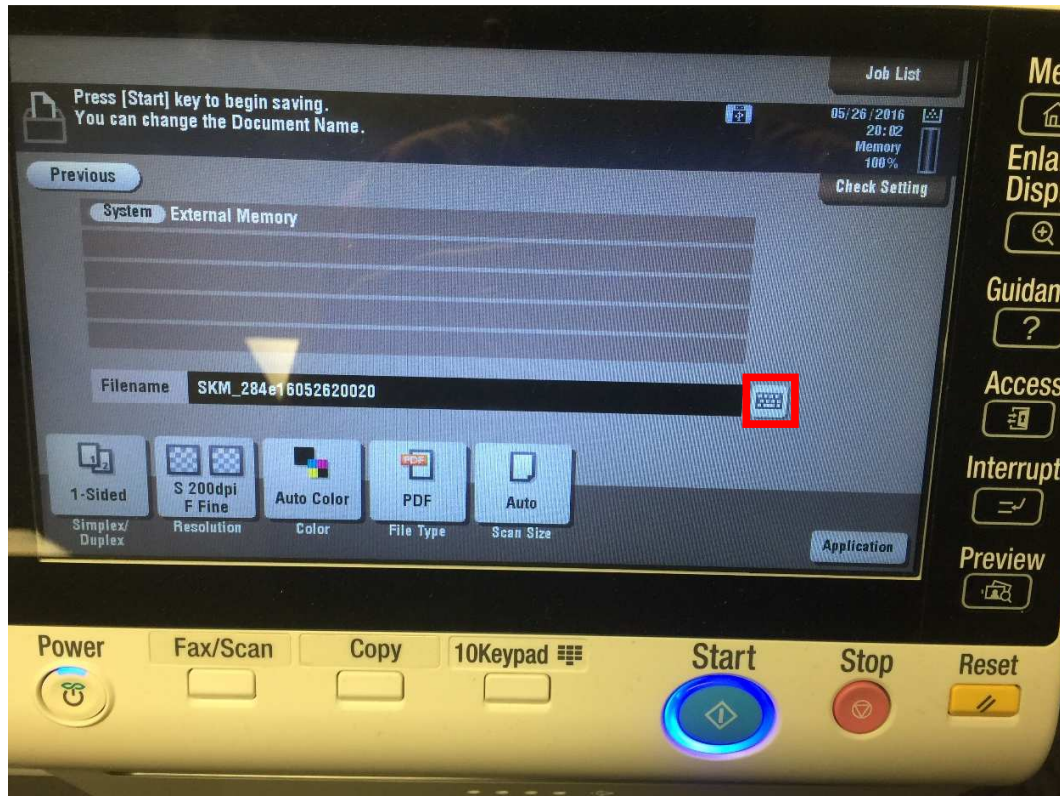
2. Insert USB flash Drive into USB port located on the right side of the printer and select what comes up on the screen as shown below.



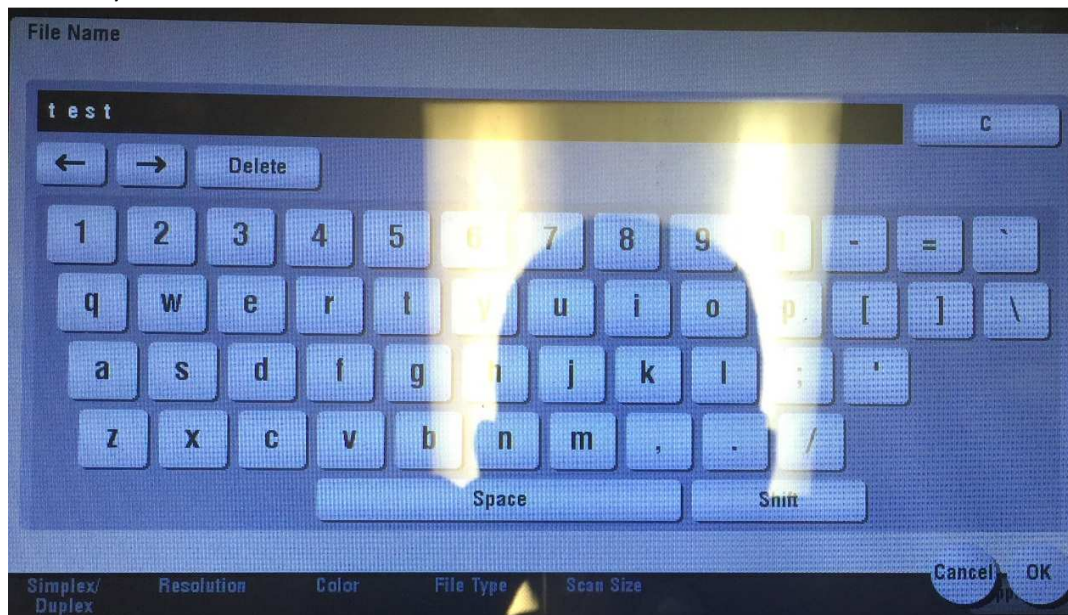
Note: if the screen above doesn't show up automatically, click the  USB button located on the display screen to the right of "Select Function to Use".

Student Instructions - Scan to USB from MFD

3. Once this screen below displays, name your file by clicking the keyboard button next to **Filename**

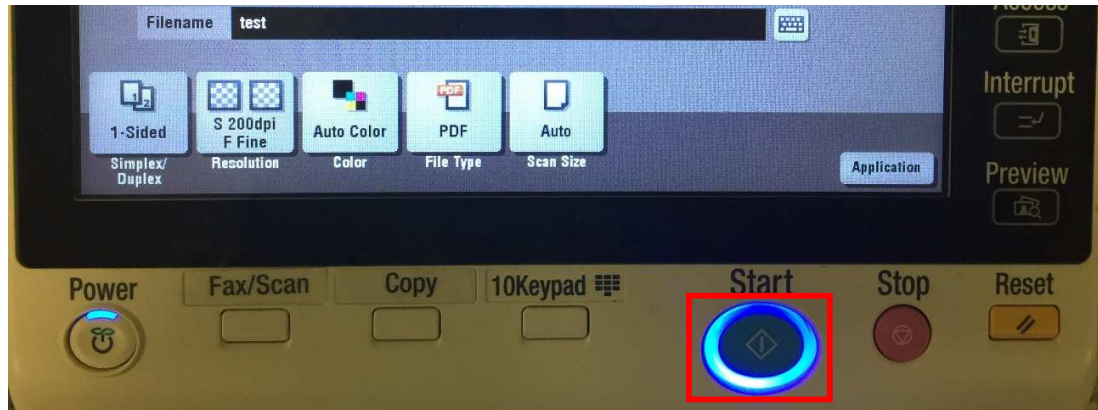


4. Name you file and hit OK

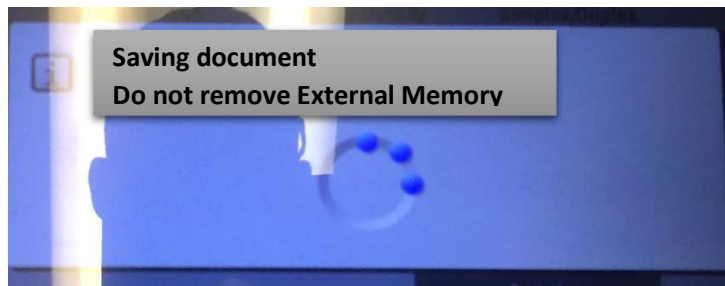


Student Instructions - Scan to USB from MFD

5. Hit the Start button, wait for document to save



6. Wait for document to save



7. Remove USB device once this screen appears below.

