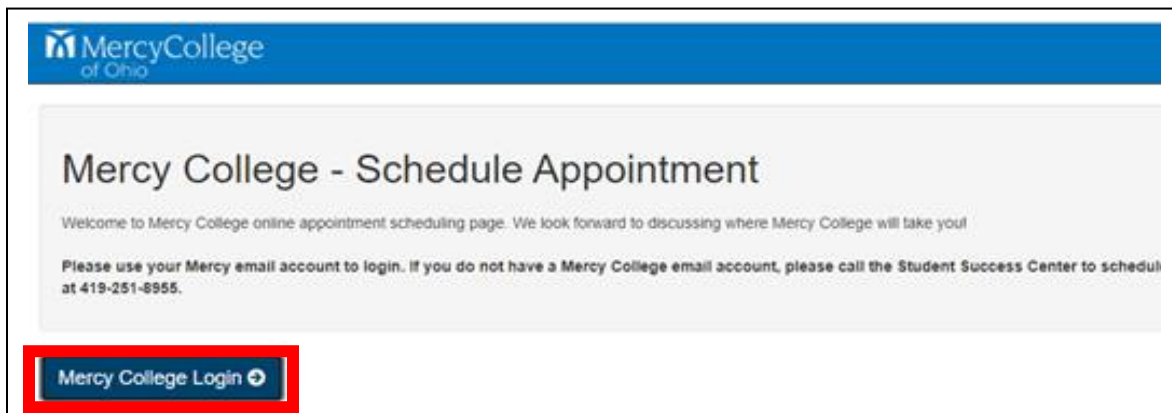


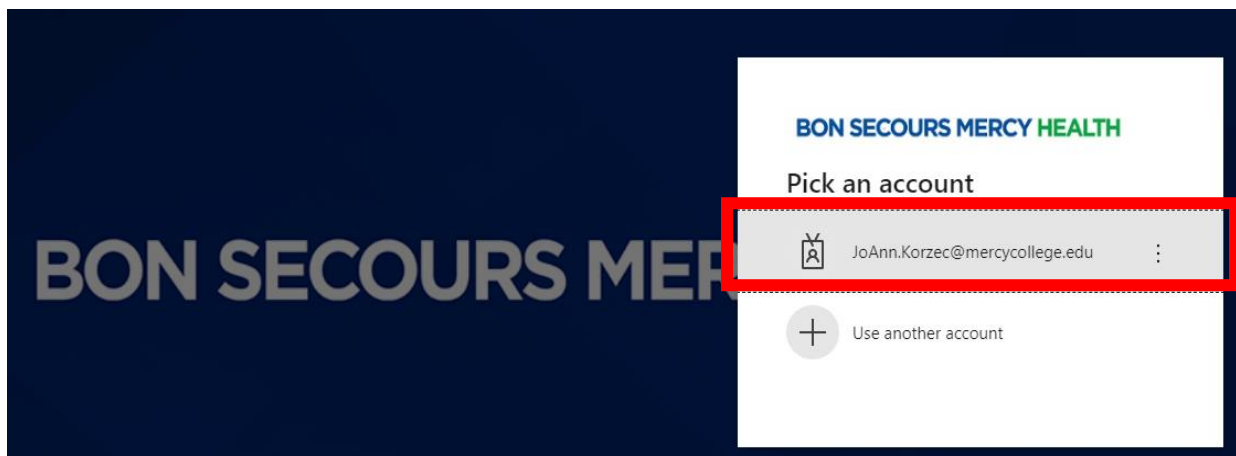
How to Schedule Advisor or Tutor Appointment

Go to www.mercycollege.edu/appt

This will open Mercy College – Schedule Appointment



- Click on the Mercy College Login



- Sign-on with your Mercy College email account and user id.
- OR**
- Select your Mercy College email account.
 - If you do not have a Mercy College email yet, please call the Student Success Center to schedule an appointment at 419-251-8955.

Mercy College - Schedule Appointment

Welcome to Mercy College online appointment scheduling page. We look forward to discussing where Mercy College will take you!

Please use your Mercy email account to login. If you do not have a Mercy College email account, please call the Student Success Center to schedule an appointment at 419-251-8955.

Schedule Appointment

Choose this link, if you want to book appointment for Academic Advisement, Career Advisement, Counseling Services, Tutoring, Accessibility Services and all other Student Success Services ...

[Book Appointments](#)

Your Assigned Success Team

View/Cancel Appointment

To view or cancel your appointment, please follow the link below ...

[My Appointments](#)

- Click on Book Appointments to schedule an Advisor or Tutor Appointment.

Select a Department: *

[? Help](#)

Student Success Center - Tutoring



Appointment Type: *

[? Help](#)


Individual Tutoring



[Continue](#)

[Back](#)

- Select a Department.
- If* Appointment Type is available select Individual or Group Appointments.
- Click on Continue.



[Home](#) [Jo Ann, Log off](#)

Select a Program: *


Help

Select an option...

Show Filter Options

Back

- Select a Program



[Home](#) [Jo Ann, Log off](#)

Select a Program: *

Help

Nursing Toledo

Show Filter Options

Select staff to continue

No appointments are available please call 419-251-8955

→ V. Dawn Hathaway 2

→ Kelly Seward 5

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- Select Staff to Continue.

Cancellation Policy:

*A minimum of **2 hours** advance notice is required for cancellations.

*If a student misses **3** scheduled appointments or has **3** short notice cancellations, they must meet with Dr. Lisa Sancrant prior to further appointment bookings.

*If you are late for an appointment, you may be required to rebook your appointment.

*This procedure has been put in place out of respect for our staff and students.

Available Dates:*

☒ Sat, 08/21/21 **5**

Available Time Slots (All times are in EST):* 08/21/21

- | | | |
|--------------------------|---------------|----------------------|
| → Sat, 8:00AM - 9:00AM | Subject: TEST | Location: M1720/Zoom |
| → Sat, 9:00AM - 10:00AM | Subject: TEST | Location: M1720/Zoom |
| → Sat, 10:00AM - 11:00AM | Subject: TEST | Location: M1720/Zoom |
| → Sat, 11:00AM - 12:00PM | Subject: TEST | Location: M1720/Zoom |
| → Sat, 12:00PM - 1:00PM | Subject: TEST | Location: M1720/Zoom |

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- Select a time slot that fits your schedule.

Click the "Submit Reservation" button on the bottom of the screen to complete the online appointment booking...Thank you.

Kelly Seward

Tutoring - Nursing Toledo

Sat, 08/21/21 10:00AM - 11:00AM

Booking for : Jo ann Korzec (JoAnn.Korzec@mercycollege.edu)

To receive SMS text messages, please provide your Cell Phone number below. SMS service provider charge may apply. By providing cell phone number below, I am agreeing to receive SMS messages from the university.

~~Cell phone numbers receive confirmation and reminder text messaging~~

(419) 111-1111

Please complete the following questionnaire:

1. How would you like to meet with the Tutor? *

Virtual - Zoom

2. Preferred phone number *

419-111-1111

3. To better assist the Tutor in preparing for your session, please provide information about the topic or assignment you are currently working on for your class. *

Test

4. Please select what topics you would like to discuss during your tutoring session (Select all that apply) *

☐ Content Review

☐ Assistance with an assignment

☐ Prepare for an exam

☒ Study skills

Submit Reservation

- Fill out required questions.
- Click on Submit Reservation.
- Reminder: You can always log in to see future appointments or cancel.

Kelly Seward

Tutoring - Nursing Toledo

Sat, 08/21/21 10:00AM - 11:00AM

Booking for : Jo ann Korzec (joann.korzec@mercycollege.edu)

Congratulations! Your appointment is confirmed.

Add it to your calendar:


Microsoft Outlook

Google Calendar

Live Calendar

Yahoo Calendar

Apple iCalendar

My Appointments 

Log off

- You can add the appointment to your calendar.
- You can click on view My Appointments or Log off.

Should you have any questions, please do not hesitate to contact the Student Success Center
419-251-8955
studentsuccesscenter.edu