Health Records Requirements

American Heart Association
Healthcare Provider Basic Life Support (BLS)

Documentation Information:

- Must provide current certification for American Heart Association Healthcare Provider BLS (Basic Life Support). Course must be taken directly through American Heart Association licensed providers.

  American Red Cross certification and third-party provider certification are NOT acceptable, even if training is “based on AHA guidelines.”

- You must sign the certification card and copy front/back of the card.

- If you have recently completed the training (or renewal) class but have not yet received your card, a temporary 60-day approval will be granted with the submission of either a certificate of completion or letter from the provider confirming course completion (including date completed, name of the course, instructor’s name and contact information). A new requirement will be created for you to upload your certification card within 60 days.

- Certification is valid for two years and must be renewed prior to the expiration date shown on the card in order for student to remain compliant for clinicals.

- Healthcare Provider BLS training is held regularly on the Toledo campus. You can find more information here: https://www.mercycollege.edu/academics/cpr-basic-life-support-courses/.

- Youngstown students can contact St. Elizabeth Youngstown Hospital at (330) 480-3045 for a schedule of classes.

- You can also search the American Heart Association website for a convenient class near you: http://americanheart.org (make sure you sign up for BLS for Healthcare Providers).

![Sample front of card; student must sign back of card and copy both sides]

Upload to CastleBranch account:
- Sign your American Heart Association Healthcare Provider BLS card
- Copy front/back of the card
- Upload the front/back copy of your signed card to your CastleBranch account

Office: Compliance and Risk Management
Date: 8/23/17
Information: for applicable clinical students only