Health Records Requirements

American Heart Association
Heartsaver certification

Requirement applies to COMMUNITY HEALTHCARE WORKER students ONLY

Documentation Information:

- Must show current American Heart Association Heartsaver First Aid certification.
- You must sign the certification card and copy front/back of the card.
- If you have recently completed the training (or renewal) class but have not yet received your card, a 30-day extension may be granted by uploading proof of completing the correct course (including date completed, name of the course, instructor’s name and contact information).
- Certification is valid for two years and must be renewed prior to the expiration date in order for student to remain compliant for clinicals (this may apply if you already have certification that will expire during your Community Healthcare Worker program).
- You can search the American Heart Association website for a convenient class near you: http://americanheart.org (make sure you sign up for Heartsaver certification)

(Sample front of card; student must sign back of card and copy both sides)

Upload to CastleBranch account (applies to COMMUNITY HEALTHCARE WORKER students only):

1. Sign your American Heart Association Heartsaver First Aid card
2. Copy front/back of the card
3. Upload the front/back copy of your signed card to your CastleBranch account

Office: Compliance and Risk Management
Date: 6/5/17
Information: for Community Healthcare Worker students only